



## APPLICATION FORM

### SECTION A: ABOUT YOU

Name of organisation applying

(if the company is known by any other name, please detail)

Applicant Type

Charity

Limited Company

Other (please specify)

Limited company or registered charity number

Website address for organisation (if applicable)

Main Contact for application

Individual contact name

Position in organisation

<input type="text"/>	<input type="text"/>
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Registered address

<input type="text"/>
<input type="text"/>

Telephone number

Alternative contact number

<input type="text"/>	<input type="text"/>
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Email address

Alternative email address

<input type="text"/>	<input type="text"/>
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Previous application

Have you applied to the Trust before?

If yes, was your application successful?

Does your current application relate to the project in your previous application?

## **SECTION B: ABOUT YOUR PROJECT**

Amount of grant applied for

Tell us the name of your project

Please provide us with an overview of the project or activity you want us to fund

Many applications received by the SafeDeposits Scotland Charitable Trust are unsuccessful because they do not meet the objectives of the Trust. Please check that your project meets one or more of the objectives below before submitting an application. The Trust's objectives are:

- To advance education, particularly in relation to (a) best practice in the management of private rented housing and (b) legal rights and obligations which are of particular relevance to those who are involved in the provision or management of private rented housing or who hold tenancies within the private rented housing sector;
- To advance conflict resolution through promoting the use of alternative dispute resolution processes for the more efficient resolution of disputes between landlords and tenants within the private rented housing sector;
- To support other charities or organisations in overcoming barriers for individuals to access and sustain good quality, decent, safe, compliant and energy efficient housing in the private rented sector;
- To promote, undertake and support research into factors that contribute to hardship and disadvantage in the private rented sector and the most appropriate ways to mitigate these and to publish the useful results.

In what ways does the project meet these objectives, and how is it directly related to the PRS?

Who is the target group for your project, who will benefit from the project and what is the anticipated reach of the project?

How will you publicise your project?



Please explain how you have calculated your costs

Will you be seeking or have you received funding from any other sources for this project? If yes, please specify

## SECTION C: WHEN

What is the expected start date of your project?

What is the expected completion date of your project?

## SECTION D: REPORTING & PUBLICITY

If we make a conditional offer to provide funding for your project you will be required to provide us with the following within 28 calendar days of our notification to you:

- A summary from your most recent accounts
- Your latest annual report
- A financial statement
- Press release
- Confirmation that the project is on track or a revised timeline if applicable

Following an award to you, we will require:

- Regular updates (we will send you a template for this; frequency will be discussed, subject to the nature of the project)
- On completion of the project, a full report

In submitting this application you confirm that:

- You are authorised by your organisation to apply for this funding
- All the information contained in your application is accurate and true
- After your project is complete, you will be required to demonstrate to us that you have achieved what you set out to do. Should you be unable to do this, we reserve the right to request the funding is returned to us.

I have read and agree to the storage and use of my data in accordance with SafeDeposits Scotland Charitable Trust's [Privacy Policy](#).

Please submit the completed application and any attachments\* to:

[info@safedepositsscotlandtrust.com](mailto:info@safedepositsscotlandtrust.com)

or by post to:

SafeDeposits Scotland Charitable Trust, First Floor, 221 West George Street, Glasgow G2 2ND

\*Suggested attachments:

- Latest annual accounts
- List of trustees for the charity (if applicable)
- Latest annual report on your activities and achievements (if not already included in your annual accounts)